



**Filwood, Knowle and Windmill Hill Neighbourhood Partnership
6.00 pm, 21 September 2016**

Present:

* De-notes apologies/absent

Ward Councillors

Councillor Christopher Davies, Knowle;
Councillor Gary Hopkins, Knowle;
Councillor Christopher Jackson, Filwood;
* Councillor Jeff Lovell, Filwood;
Councillor Jon Wellington, Windmill Hill;
Councillor Lucy Whittle, Windmill Hill;

Partners

Representatives of people who live and work in the Neighbourhood Partnership area

Mark Bailey
* Carlton Bodkin
* Les Bowen
* Denise Britt
* Nancy Carlton
Bob Franks
Ken Jones
* Lee Reed
* Ann Smith
James Smith
* Maggie Stringer

Other Interested parties:

Avon and Somerset Police – Inspector Nigel Colston

Also in Attendance:-

Andrew McLean, Neighbourhood Co-ordinator
Claudette Campbell, Democratic Services Officer
Ian Bell, Place Planning Manager Education
* Mark Parry, Crime Reduction Project Officer

1. Welcome & Introductions & Apologies (agenda item no. 1)

Chair - Councillor Chris Jackson

The Chair informed all those in attendance that Inspector Nigel Colston would be filmed for a BBC programme that was looking at Drugs Misuse and how that impacted the community and police together with the steps taken to manage the issue. All were asked to indicate if they consented to being recorded on tape and those who wished not to be recorded to indicate accordingly.

The Chair led introductions and received apologies.

Councillor J Lovell, Lord Mayor of Bristol, sent apologies as he was engaged in Council Business.

Apologies:

- Les Bowen
- Ann Smith
- Denise Britt
- Carlton Bodkin

2. Declaration of Interest (agenda item no. 2)

None

3. Public Forum and Public Resolution (agenda item no. 3)

Andrew McLean, the Neighbourhood Partnership Co-ordinator, led the following:

- a) Nancy Carlton's resignation.
 - The Partnership agreed that a letter of thanks would be sent convening thanks for her contribution over the years and for her keen interest on the parks agenda.
Action: Andrew McLean to draft for the Chair to sign.
- b) Meeting Attendance
 - The Partnership sought clarity of the results of non-attendance at meetings. All advised that as set out in the terms of reference, failure to attend on 3 separate occasions without apologies would result in the removal from the partnership board.
- c) New Members
 - Two new members were proposed as members for the Board
 - Proposed by Cllr Jackson and seconded by Cllr Davies.

Partnership Agreed: that Suzanne Audrey and Dianne James would join as resident members for Windmill Hill.

- d) Simon Lewis – resident representative from St Lukes Crescent Totterdown
 - Attended, addressing the partnership at the conclusion of the meeting, but noted here as public forum item.
 - The residences of the cul-de-sac are seeking the support of the partnership for funding to mitigate traffic nuisance.
 - The two issues are that the road traffic signs indication that the road was a cul-de-sac had despaired and require replacing.
 - The second issue is the need to restore double yellow lines along the street at the top of and foot of St Lukes Steps, to enforce the area as a turning area and no parking area.

- The funding to cover the work from Highways would be modest.

Agreed: Andrew McLean to liaise with Highways for costings.

Agreed: The funding of the signage and road markings on confirmation of cost and identification of the funding pot to be used.

4. Minutes of Previous Meeting (agenda item no. 4)

The minutes of the meeting of the Neighbourhood Partnership held on the 22nd June 2016, were agreed as a correct record and signed by the Chair.

Matters Arising

1. Agreement by the partnership that highways/transport issue were to go to Neighbourhood Forums in the first instance – the position was that the forum agendas had a number of issues to cover and the addition of the Highways/traffic schemes would be a challenge. Work would be done by Andrew McLean and Lloyd Allen to work up a proposal for the way forward, to be shared with the forums on completion.
2. Note the typo in the spelling of Lloyd Allen's name.

5. Oasis Academy Marksbury Road - Ian Bell, Place Planning Manager, Bristol City Council (agenda item no. 5)

The Partnership welcomed the presence of Ian Bell, Place Planning Manager to discuss the allocations of infant class places at schools managed by Oasis Academy and the impact on the local community.

From the discussion that arose the following was noted:

- a. That for the intake September 2015/2016 Oasis Academy Marksbury failed to take the published admission numbers of 2 form entry, 2 x 30 pupils but instead limited the intake to single form entry of 30 pupils. The decision was based on the projected low numbers of applications and in discussion with the Department of Education (DfE) & funding agency.
- b. Councillors were concerned that the explanation provided by the Head of the school, on a visit to the school, was not as above.
- c. Councillors shared that they had received a number of complaints from parents who had been allocated Oasis Academy Connaught Melvin Square, during the 2015/16 admission process, because they had to walk past Marksbury Road knowing that the PAN was 60.
- d. Councillors asked to be informed of decisions taken by LA Admission Authority, arising from negotiations with the DfE and Academies Trust, that impact the community and further that adequate records kept of the decision making process to avoid misinformation being shared.
- e. Ian Bell, was thanked for attending.

6. Community Safety Report - Inspector Nigel Colston, Avon & Somerset Police (agenda item no. 6)

Inspector Nigel Colston presented the Community Safety Report and providing an explanation on the makeup of the Neighbourhood policing team and the way forward to tackle drug misuse across the NP areas.

- a. With resource finalised the report detailed the names of the Officers allocated to work within each Wards under the heading 'The South Central Team'.
- b. Drug misuse main driver for change. They had implemented a scheme titled 'Operation Baseline' with the intention of driving forward partnership working with key stakeholders to manage the situation.
- c. The service recognised the devastating impact drug misuse had on all members of a family and particularly children.
- d. The scheme/programme had 5 strands:
 - i. Restricting the use of local roads by drug dealers – cars stopped and searched. To date this had resulted in the discovery of offences related to drug misuse; uninsured drivers; disqualified drivers.
 - NP members welcome to observe the Police action
 - ii. Drug Dealing from private houses – identifying these houses and monitoring frequent visitors and the consequential anti-social behaviour.
 - iii. Street Dealing – identifying why certain areas have a endemic problem and to concentrate policing on these areas to root out the source
 - iv. Cannabis Growing – often used by loan sharks and criminal gangs as a way to manage debts owed to them by encouraging people to grow cannabis. Growing cannabis seen as a low risk activity because the charges given by the court viewed as minimal should the perpetrator be caught. Raids on suspects now involved representative from partners agencies such as property landlords so that evidence, that would normally be embargoed can be witness at the time by the appropriate responsible authorities and steps taken in good time to penalise any other breach immediately.
 - v. Local Drug Forum – re-establishing this forum to allow local residents, partner agencies and Councillors to share information.
- e. Paul Bannerman, Senior Housing Manager for Bristol City Council, had agreed to work with the policing team. It was noted that the impact of criminal activity of cannabis growing was strongest when the perpetrators home was at risk. The Police worked within the legal restriction in respect of sharing information during a criminal prosecution but this could be overcome when housing officers witness the outcomes of a police action. With the right partners present that organisation can take the appropriate action in respect of the criminal activity.
- f. Councillors were concerned that the loss of goodwill of residents would be hard to restore. Residents had previously shared intelligence and they felt that the police had failed to act on. Often intelligence share at the informant's own personal risk.
- g. Concerns raised about the resurgences of drug dealing in day time in front of Tesco store on Oxford Street.
- h. Members were assured that the new team would be dedicated to stamping out such activity.
- i. A request was made for information on the impact of drugs misuse on families and the work undertaken with troubled families.

- j. All were advised of the move to place Jane Griffiths, BCC Early Help professional and BCC Housing Officers in local neighbourhood policing team at Broadbury Road Police Station.
- k. There was a need to identify children who were at risk at the earliest opportunity. In addition work continued with schools because there is an awareness that intelligence on the impact of drug misuse was seen from pupil behaviour. There are a number dedicated PCSO working with Secondary Schools.
- l. It was acknowledged that insufficient work had been done to extract from community Social Workers intelligence on families in the area.
- m. Councillors requested that the community crime report included successes and/or achievements particular resulting from intelligence shared.
- n. Inspector Colston invited Councillors to share intelligence with him directly, in the interim. He would in turn forward the information to the relevant officer for action. An interim step to support the re-building of community confidence. **Action:** Andrew McLean to share contact email, on request only, for this purpose.

7. South Bristol Hate Crime - Statistics and Activities - Mark Parry & Andrew McLean (agenda item no. 7)

The partnership received the report of Stuart Pattison, Crime Reduction Manager, Bristol South Hate Crime Update, in his absence. The report detailed statistical information relating to reported hate crime to the police in a 12 month period ending June 2016. Race was the motivating factor in two-thirds of all hate crime incidents. There had been a noticeable increase in the reported hate crime towards disabled people compared to the previous 12 month period.

Inspector Nigel Colston spoke to the report.

- a. Bideford Crescent incident was well reported in the newspaper. A number of families of European nationals had been specifically targeted. Their properties had sustained damage and graffiti sprayed over walls and doors, when many were at home. The community had rallied around the family's concerned offering support.
- b. The Police are working towards identifying the perpetrators and supporting the family. The police would continue to work closely with all communities to stamp out crimes motivated by prejudice and hate.
- c. Police Officers would have included in their training further knowledge and information so that they would be aware of the issues surrounding Hate Crime.
- d. Andrew McLean gave a summary of the actions being formulated across a number of Neighbourhood Partnership in the South of Bristol to mitigate this behaviour. In addition to mitigate the perception held generally that South Bristol is not welcoming to non-whites and non-UK nationals.
 - Dundry View – linking outreach activity to the October the Month to celebrate Diversity.
 - Filwood residents considered establishing a resident's hot line to reach out to victims.
 - SARI, continues to be a presence in South Bristol providing support and guidance where necessary.

- A Welcome Pack had been proposed, to include information on the community, its community groups, activities and services. The pack would be provided to incoming residents.
 - Consideration being given to provide training/briefing to partner agencies and community groups and residents on what hate crimes looks like and the impact.
- e. FKWH NP requested to support the work being done under the banner of being 'Neighbourly' and allocated resource to the project planning work.
- f. The Chair requested that Councillors are once again provided with the names and addresses, with their permission, of incoming residents by Housing Association/Social Landlords. Councillors would then be enabled to make contact and provide sign posting where necessary.

Action: Andrew McLean to make the request to known Social Landlords.

- g. Councillors further requested of the police that they ascertain from victims their permission for their contacts details to be provided for contact.

Action: Inspector Nigel Colston.

The Partnership Agreed:

- i. To note the report
- ii. To support the planning work that would provide a programme for the way forward.

8. Parks and Green Spaces Proposals - Sale of Salcombe Road Recreational Ground (agenda item no. 8)

The Partnership were asked to consider the allocation of funds to applicants from the funds available from the Sale of the Salcombe Road Recreational Ground. The Environmental sub group managed the promotion and the review & selection process of all applications. Listed in Appendix 1 of the report are the 12 top ranking applications.

The sum to be allocated stands at £156,686.25.

The Neighbourhood Committee were asked to agree to the awarding of funds to those listed and to draw a line at the point where the funding pot was spent. This would then allow for the first 8 applications on the priority list to receive the proposed allocation of funds. The remaining applicants would remain in their position to wait the outcome of actual spend, so the balance can be identified for further distribution.

The environment sub group had also signposted applicants to other sources of funding, where their application failed or failed to realise requested funding.

The Partnership Agreed

- i. To adopt the priority funding list, as proposed by the environment sub group.
- ii. Further requested that the Neighbourhood Committee approve the allocation.

The Neighbourhood Committee Agreed:

- i. That the first tranche of funding would be allocated to applications ranked 1 to 8.
- ii. That the balance of funds, when known would be further distributed to applicants ranked 9 to 13 until funds were depleted without the need for submitting a further application. (See document attached)

9. Neighbourhood Plan Update - Andrew McLean (agenda item no. 9)

Andrew Mclean, Neighbourhood Partnership Co-ordinator shared the updated Neighbourhood Plan.

- a. The Partnership were asked to consider adopting the practice used by other partnership to review priorities. In practice, an effective means of sharing progress would be to receive outcome reports from those in the community or partner agencies or BCC officers who had worked on a plan priority.
- b. The plan was reviewed.
- c. The partnership expressed concern over the appearance across the 3 Wards in relation to the Clean & Green aspiration. There was a rise in the rubbish dumping and the lateness in clearing same. Weeds along the highway were overgrown and not cut back. Although it was agreed to allow meadows in certain parks, the area agreed had been exceeded and now gave an appearance of poor maintenance.
- d. The partnership requested:
 - a. The street cleaning schedule for all 3 Wards
 - b. A letter to the Director of the Waste Company Director Tracey Morgan
 - c. An invitation to Tracey Morgan to attend the Partnership

– Action – Andrew McLean

The Partnership Agreed

- i. To note the Report
- ii. To adopt the practice of receiving briefing on the priority areas from the relevant owner of that priority

10 Neighbourhood Co-ordinator Business Report (agenda item no. 10)

Andrew McLean, Neighbourhood Partnership Co-ordinator, shared the Business Activities Report.

The Clerk ask the Chair to agree the circulation of the report it had not been appended to the published papers, in error duplicate copy of the previous report appended. All were advised that the Wellbeing applications had been overseen by the subgroup and had come for approval by the Neighbourhood Committee Members.

The Neighbourhood Committee on approval of the Partnership Resolved:

- i. **The allocation of funds to the following applicants from the Wellbeing fund covering the 3 Ward areas as follows:**

Filwood Ward

- 1) Bristol Family Cycling Centre
 - a. Secure metal shed for tools and equipment storage £325
 - i. Conditional on funding being secured from other wards
- 2) CIPKW
 - a. Café space in the centre £500
- 3) Eagle House Weds Club
 - a. Equipment, speakers/entertainment £450
- 4) Eagle House Women's Group
 - a. Halloween and Christmas celebrations £400

- 5) Knowle West Health Association
 - a. Foot Care £500
 - i. Only to be used for residents of Filwood
- 6) Inns Court Children's Centre
 - a. Heavy duty BBQ, funding for community bonfire night £450
- 7) WoW Group
 - a. Activity materials, speakers and Christmas celebration £480
- 8) Youth Moves
 - a. Urban Escape environmental and wellbeing projects £500
- 9) Youth Moves
 - a. Young mothers and children integration programme £500

Total Spend £4105

Knowle Ward

- 1) BCC/Men Alive group
 - a. Newquay Road play area railings painting £210
- 2) Bristol Family Cycling
 - a. Secure metal shed for tools and equipment storage £0
- 3) Friends of Redcatch park
 - a. Carved wooden bench art project £500
- 4) Knowle Bowling Club
 - a. New Boiler £272
 - i. Grant awarded for hot water heater in kitchen
- 5) Knowle Library
 - a. Stay and study – tables, chairs and shelving £500
- 6) Knowle Women's Institute
 - a. New Year Luncheon £500
- 7) Knowle West Health Association
 - a. Foot Care £0
- 8) Make a Move
 - a. S.Bristol Menopause support day £500
- 9) Redcatch Tea Dance
 - a. Christmas Lunch and tea dance £500
- 10) Youth Moves
 - a. Urban Escape £0
- 11) Youth Moves
 - a. Young Mums £0

Windmill Hill Ward

- 1) Victoria Park Action Group
 - a. Roctagans climbing equipment £1000
- 2) Victoria Park Action Group
 - a. Community Festival
- 3) Youth Moves
 - a. Urban Escape £500
 - i. NP Co-ordinator to request further information for the panel on future plans for income.

The partnership noted the remainder of the report giving particular attention to:

- a. The request for wider participation at the ward forums
- b. The Tree Champions request looking for support for the work to be undertaken

- c. Noted the Knowle tree plan is underway
- d. That the Front Garden competition was a success

11 Neighbourhood Budget Report (agenda item no. 11)

Andrew Mclean, Neighbourhood Partnership Co-ordinator presented the Budget Report.

- a. The Partnership were asked to note the balance of £141,436.54 in the section 106 monies. The ask was for the traffic schemes on Ilminster Avenue and Axbridge Road to be allocated the required sums.
 - Ilminster £57,033.33
 - Axbridge £58,000
- b. Concerns were raised about the quality of the work and the general consensus was that the work in some areas was inadequate.
- c. The Partnership supported the local ward residents and the Councillors in pursuing for the appropriate remedial works to be completed before authorisation is given for payment from s106 fund.

Partnership Agreed:

- i. **That Highways would be contacted for costing for the drop kerbs in Inns court and this would come back at a later date to the partnership for approval.**
- ii. **To note the adjustment to the financial statement and agree the sums therein**
 - **Local Traffic Schemes £51,428**

12 Highways Report (agenda item no. 12)

Andrew McLean, Neighbourhood Partnership Co-ordinator, presented the report on the current position of the Local Traffic, section 106 and Grant Funded highway improvement schemes in Filwood, Knowle and Windmill Hill.

The partnership were asked to note the report.

The Partnership Agreed:

- i. **Note the Report**

13 Any Other Business (agenda item no. 13)

The item on St Luke's Crescent noted in the Public Forum section.

14 Meeting Close (agenda item no. 14)

Date of the Next Meeting: 6.00 pm, Wednesday, 7 December 2016, Knowle Community Centre, Crossways Road, BS4 2SS

Meeting ended at 8.15 pm

CHAIR _____

